**ADJUNCT FACULTY ASSOCIATION**

# EXECUTIVE BOARD MEETING MINUTES

# 

To: All Executive Board Members

From: Rose Tavitian, Secretary

Subject: Minutes of **September 11, 2021.**

Attendance: S. Krompier-President, S. Stark-Vice President, B. Gregorio-Treasurer, R. Tavitian-Secretary, R. Erben, CIO,

R. Beck, K. Bellafiore, C. Enright, R. Femminella, P. Guadagnino, G. Ouellette, E. Weeks.

The meeting was called to order at 9:33 am.

1. A motion was made to accept the minutes of 6/12/21. 1st-K. Bellafiore, 2nd-E. Weeks. Motion passed unanimously.
2. **Secretary Report**-R. Tavitian-All correspondence and minutes are up to date. Elections for four departments will begin soon. A call for nominations will go out on Monday, September 13, 2021. Candidates will be able to accept emails from supporters, as well as face to face signatures. Specific instructions will be in the email. R. Erben was thanked for his thoughtful email to members recognizing the 20th anniversary of September 11th.
3. Amotion was made to suspend the normal order of business. 1st- K. Bellafiore, 2nd-R. Beck. Motion passed unanimously.
4. **Vice President Report**-S. Stark-The assignment process went smoothly with only a few problems that were addressed. Classroom faculty contracts were prioritized so Blackboard could be set up. Even though there were some issues, the overall process is quicker than the previous hand-written contracts. We had several new hires. Waivers had to be granted for some departments.
5. Amotion was made to return to the normal order of business. 1st- G. Ouellette, 2nd-P. Guadagnino. Motion passed unanimously
6. **CIO Report**-R. Erben-K. Austin sent list of new hires and recruitment information was sent to them and copied to their respective DRs. There are 3303 adjunct members on the comprehensive list in Human Resources. The preliminary number of working classroom faculty this semester is 727. M. Hellmer-Saul continues to be our top recruiter and signed up 4 new adjuncts. Everyone is advised to check their time and leave statements. Some people have reported that their accrued days are incorrect.
7. **Treasurer Report**-B. Gregorio-The financial reports were discussed. A motion to receive the reports was made. 1st-R. Femminella, 2nd-C. Enright. Motion passed unanimously.
8. **President Report**-S. Krompier- A motion was made to approve a fee for a fundraiser that S. Krompier will attend. 1st-P. Guadagnino, 2nd-E. Weeks. After discussion, 9 were in favor, 1 opposed. Motion passed and the fee was approved. Enrollment is down. Credits are down by 8.43%, heads are down by 8.57% and paid credits are down by 8.11%. The college is making every attempt to contact students by different means to get them to pay their tuition. Students are removed from their classes if their tuition is not paid, creating stress resulting in more lost students. More needs to be done with marketing. Students need to get information about where to find resources on campus. S. Krompier will meet with other union presidents. A video highlighting NCC was discussed.
9. **Committee Reports:**

**Health and Safety**-K. Bellafiore-Mold continues to be a big problem on campus. Bathrooms have been outfitted to be hands free. Anyone noticing empty supplies (hand sanitizer, sanitizing wipes, etc.) should contact Robert Ramirez of Health and Safety and Ana O’Gorman of Housekeeping for replenishment. Univents continue to be a problem. An outside company has been assessing them and work is being done to try to repair them.

**Membership**-C. Enright-A New Faculty Orientation will be held after the General Membership Meeting on October 9th.

**Grants**-S. Stark-No report.

**Scholarship**-S. Stark-No report.

**Grievance**-G. Ouellette-There is one new grievance and two step 2 grievances will move to step 3.

1. **New Business**- None.
2. **Old Business**- None.
3. **Good of the Order**-K. Bellafiore thanked R. Erben for posting the email about recruitment techniques and encouraged everyone to read it. A discussion about having AFA DRs or Officers being in different unions on campus was discussed

Motion to Adjourn: 1st-G. Ouellette, 2nd- K. Bellafiore. Motion passed unanimously.

Meeting Adjourned at 11:55 am.

Our next EB meeting is 10/23/21. The next RA/EB meeting is 9/25/21. The General Membership Meeting is 10/9/21.

Respectfully submitted,

Rose Tavitian

AFA Secretary