

**ADJUNCT FACULTY ASSOCIATION
EXECUTIVE BOARD MEETING MINUTES**

To: All Executive Board Members
From: Rose Tavitian, Secretary
Subject: Minutes of **September 9, 2023**.
Attendance: S. Krompfer-President, S. Stark-Vice President, B. Gregorio-Treasurer, R. Tavitian-Secretary, R. Erben, CIO, K. Bellafiore, C. Enright, R. Femminella, P. Guadagnino, G. Ouellette, E. Weeks.

The meeting was called to order at 8:40 am.

1. A motion was made to suspend the regular order of business. 1st-S. Stark, 2nd- B. Gregorio. Motion passed unanimously.
2. A motion was made to change the Executive Board meeting dates and times for the Fall semester. 1st-K. Bellafiore, 2nd-R. Femminella. After discussion, the motion was withdrawn.
3. A motion was made to appoint a Parliamentarian for our Executive Board and Representative Assembly meetings. 1st-S. Stark, 2nd-E. Weeks. Motion passed unanimously. This will be discussed at our next RA/EB meeting.
4. A motion was made to return to the regular order of business. 1st-P. Guadagnino, 2nd-G. Ouellette. Motion passed unanimously.
5. A motion was made to approve the minutes of 6/10/23, 8/14/23, 8/19/23, and 8/24/23. 1st-E. Weeks, 2nd-C. Enright. Motion passed unanimously.
6. **Secretary Report**-R. Tavitian-All correspondence and minutes are up to date. Approved minutes are on our website. A DR mentioned that our 9/23/23 meeting occurs during a holiday weekend and asked for it to be changed. After discussion, it could not be moved without causing other issues.
7. **Treasurer Report**-B. Gregorio-The financial reports were discussed. The balance sheets, profit and loss statements, and the 2023 budget were emailed and discussed. A motion to receive the financial reports was made. 1st-C. Enright, 2nd-P. Guadagnino. Motion passed unanimously.
8. **CIO Report**-R. Erben-Emails about assignments, room temperatures, and retro pay were received. We have 1729 members with 26 new members joining. DRs sent names of new hires and they will be sent information packets.
9. **Vice President Report**-S. Stark-Everyone was encouraged to discuss any issues and every matter will be handled respectfully. There were issues with waiver requests and departments are always encouraged to hire new personnel to fill positions. A new availability form is being piloted and will be used in the future.
10. **President Report**-S. Krompfer-Negotiations are moving slowly. We do not endorse candidates running for office but will solicit letters from all factions and publish them in the Vanguard. S. Stark was thanked for the work he does with waivers and communicating with departments. The meeting following the RA/EB meeting went well and issues were resolved favorably. If anyone has any issue, S. Krompfer should be contacted directly. Dual enrollment was discussed and will have a positive effect on adjunct assignments. The delayed retro pay for non-classroom faculty was brought to the administration and they contacted the county. We hope for a speedy resolution.
11. **Committee Reports:**

Health and Safety-K. Bellafiore- Heating and cooling continue to present the biggest issues. Some classes had to be cancelled due to dangerous room conditions. Air quality and filtration also continue to be a concern, especially with the uptick of Covid.

Elections-R. Tavitian-No report.

Membership-C. Enright-No report.

Grants-S. Stark-No report.

Scholarship-S. Stark-No report.

Grievance-G. Ouellette-One grievance was filed and denied.

12. **New Business**-None.

13. **Old Business**- A motion was made to re-run the Constitutional Amendment vote. 1st-R. Tavitian, 2nd-C. Enright. After discussion a vote was taken. 6 voted yes, 1 abstention. Motion passed.

14. **Good of the Order**-S. Krompfer will contact the Constitution Committee to work on revising the wording for the re-vote.

Motion to Adjourn: 1st-R. Femminella, 2nd-P. Guadagnino. Motion passed unanimously.

Meeting Adjourned at 12:00 pm.

Our next meeting is October 21, 2023.

Respectfully submitted,

Rose Tavitian

AFA Secretary