

**ADJUNCT FACULTY ASSOCIATION
EXECUTIVE BOARD MEETING MINUTES**

To: All Executive Board Members
From: Rose Tavitian, Secretary
Subject: Minutes of **December 9, 2023.**
Attendance: S. Krompfer-President, S. Stark-Vice President, B. Gregorio-Treasurer, R. Tavitian-Secretary, R. Erben, CIO, K. Bellafiore, C. Enright, R. Femminella, P. Guadagnino, G. Ouellette, E. Weeks.

The meeting was called to order at 8:35 am.

1. A motion was made to approve the minutes of 9/9/23, 9/23/23, and 10/7/23. 1st-K. Bellafiore, 2nd-E. Weeks. Motion passed unanimously.
2. **Secretary Report**-R. Tavitian-All correspondence and minutes are up to date. Approved minutes are on our website.
3. **Treasurer Report**-B. Gregorio-The financial reports were discussed. A motion was made to move money out of our savings account to put in a higher interest yielding account. 1st-R. Femminella, 2nd-S. Stark. Motion passed unanimously. A motion to receive the financial reports was made. 1st-C. Enright, 2nd-P. Guadagnino. Motion passed unanimously.
4. **CIO Report**-R. Erben-66 new members joined the AFA. We must continue our efforts with recruitment.
5. **Vice President Report**-S. Stark-The new availability form worked well this semester. There is a meeting planned with members from the Psychology department to answer any questions and concerns. It will take place Wednesday, December 13th, at 3:30 pm prior to our Holiday Party. The issue about a first time AFA member and their submission of an availability form was discussed. The procedure is to email the department chair with their availability until they are in the system. The issue of a full-time CSEA adjunct member being able to take a classroom assignment but not a non-classroom assignment was discussed. We will inquire about what a "fully executed" contract means.
6. **President Report**-S. Krompfer-E. Weeks has announced she will be retiring and was thanked for her service to the AFA and the college as well. Her many accomplishments and contributions were duly noted. Negotiations are still moving slowly, and the current offer is still far from what we deserve. We are also still waiting for the financial figures we requested. The next meeting is Monday, December 11th. NCCFT finalized their negotiations. Our negotiation team was thanked for their work and patience.
7. **Committee Reports:**

Health and Safety-K. Bellafiore- Heating, cooling, non-working elevators and bathrooms, and leaks continue to be issues. The newly renovated C-Cluster has problems but is under warranty and they are being addressed.

Elections-R. Tavitian-Elections for the Executive Board and for departments whose department representatives have left before the end of their terms will run in the spring.

Membership-C. Enright-A narrated recording of the membership handbook is on the website.

Grants-S. Stark-No report.

Scholarship-S. Stark-No report.

Grievance-G. Ouellette-A step one grievance decision was offered but rescinded.

8. **New Business**-None.
9. **Old Business**- None.
10. **Good of the Order**-Issues and complaints relating to a chairperson were discussed.

Motion to Adjourn: 1st-R. Femminella, 2nd-E. Weeks. Motion passed unanimously.

Meeting Adjourned at 10:05 am.

Our next meeting is February 10, 2024.

Respectfully submitted,
Rose Tavitian
AFA Secretary